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# UI SIDES Orientation Online

## Curriculum Overview

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UI SIDES Orientation provides an overview of the State Information Data Exchange System. This online training:

- introduces the SIDES processes and the data exchange formats used to share information between states and employers;
- identifies, from the business perspective, what items are needed in advance of implementation, what lessons were learned in prior SIDES projects, and the testing that must take place;
- focuses on the technical requirements for states, employers, and TPAs to build the communication mechanism to share information through the Central Broker with a discussion of the lessons learned during prior SIDES projects;
- outlines a suggested project plan and the testing requirements, both internal and working with partner entities;
- details the implementation process and the steps required to prove production readiness;
- and describes ongoing operations requirements and tools for states to market SIDES to employers/TPAs.

## Target Audience

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This training course is intended for staff involved in both the business and the technical aspects of SIDES. Individuals from states, employers, third party administrators, and software providers are encouraged to complete this training before beginning a SIDES project or when joining a SIDES team.

## Modules and Lessons

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### Module 1: Introduction to SIDES

- SIDES Overview
- Data Exchange Formats
- SIDES Processes

### Module 2: SIDES Business Track

- Lessons Learned
- Key Business Items
- Go Live Checklist
- Testing Overview

### Module 3: SIDES Technical Track

- Model Connector Overview
- Model Connector - Post
- Model Connector - Pull
- Model Connector Installation
- Connector Requirements
- Model Connector Lessons Learned

### Module 4: SIDES Testing

- Internal Testing
- End-to-End Testing

### Module 5: SIDES Implementation

- Implementation Activities
- Production Readiness Review

### Module 6: SIDES Operations

- Operations Activities
- Marketing and Employer Outreach