State Information Data Exchange System

- What is SIDES?
  - National Internet-based exchange system
  - Employers receive and respond to UI requests
  - Nationally standardized questions
SIDES

• Larger businesses with established TPA

E-Response

• Smaller-locally owned employers
• “Mom and pop”
SIDES

- Large Companies
  - Albertsons, Wal-Mart, Century Link
- TPA
  - EQUIFAX, Thomas and Thorngren, ADP
- Technology requirements
  - Data validation, security, XML ability
- Register with SIDES Nationals
**E-Response**

- Small companies
  - School Districts, Hospitals, locally owned
- Only need an e-mail address
- Register with IDOL
  - Sides@labor.idaho.gov
Benefits of SIDES

- Save on postage
- Timely responses
- Less back and forth
- Conforming to seven day response requirements
Benefits of SIDES continued

- UI Integrity
- Reduces the number of appeals
- Nationally recognized
- It’s FREE to employers
Request

• Employer receives e-mail notification
• TPA broker receives notification
• IDOL Sends 32 elements
  • SSN, BYB, BYE, Employer, dates of employment, etc
Response

- Employer/TPA returns 63 elements
  - All 32 request elements
  - Plus reason for sep, dates of employment, gross earnings, final date, etc
- Confirmation response has been sent
Why the push for SIDES

- October 2013 Law Change
  - Employers have seven days to respond
  - Potential charges to account for non-compliance
- Supplemental Budget Requests
  - IDOL has received two SBRS to increase SIDES enrollment
- Unemployment Integrity
  - Less chance of improper payments
YOUR BUSINESS HAS SEVEN DAYS
TO RESPOND TO UNEMPLOYMENT CLAIM REQUESTS.

WE'RE HERE TO HELP YOU.

Choose to be notified electronically when an employee files an unemployment claim so you can provide a timely and effective response. Failure to respond to a claim request within seven days will result in your business being charged for any benefits paid out and an appeal decision. By managing your unemployment benefits, your business will save money.

It's easy to register your business, big or small, so you can be notified as soon as a claim is filed. To request an application, send an email to ides@labor.idaho.gov.

Take care of business, Online. Anytime.
labor.idaho.gov/ides

C.L. "Dick" Brown, Governor
Kenneth M. Edmiston, Director
An Equal Opportunity Employer and Service Provider.

YOUR BUSINESS HAS SEVEN DAYS
TO RESPOND TO UNEMPLOYMENT CLAIM REQUESTS.

WE'RE HERE TO HELP YOU.

Choose to be notified electronically when an employee files an unemployment claim so you can provide a timely and effective response. Failure to respond or supply a response within seven days will result in your business being charged for any benefits paid out and an appeal decision. By managing your unemployment benefits, your business will save money.

It's easy to register your business, big or small, so you can be notified as soon as a claim is filed. To request an application, send an email to ides@labor.idaho.gov.

Take care of business, Online. Anytime.
labor.idaho.gov/ides

C.L. "Dick" Brown, Governor
Kenneth M. Edmiston, Director
An Equal Opportunity Employer and Service Provider.
Employer Inserts
Letters to Employers

SIDES E-RESPONSE

WHAT IS SIDES E-RESPONSE?
The State Information Data Exchange System is a national Internet-based exchange system for small businesses with fewer than 500 employees to respond to state unemployment insurance requests quickly, easily and accurately.

EMAIL NOTIFICATION
You will receive email notices for any employee-reported separations and benefit claims filed against your account. Each notice includes a website address and personal identification number (PIN) for responding electronically. An online manual is available to guide you through the E-Response enrollment process.

EMPLOYERS MUST RESPOND TO BENEFIT CLAIMS REQUESTS IN SEVEN DAYS
It’s in the best interest of your business to respond online to requests for benefit claim information. Employers who contest an initial unemployment insurance claim by a former employee but fail to lodge objections or supply a response within seven days will now be charged for any benefits paid up until an appellate decision. The Idaho Legislature overwhelmingly approved this requirement during the 2013 legislative session.

BENEFITS
- It is FREE.
- It is a nationally standardized format for unemployment insurance information requests.
- Data checks ensure the exchange of complete and valid information.
- Requests for information arrive faster, which means you are able to respond faster.
- Confirmation receipts are emailed as proof that your timely reply was processed.
- Staff productivity improves with fewer follow-up phone calls and less correspondence.
- Postage costs are lowered and less paper is generated.
- Delays related to paper mail delivery are eliminated.
- Fraud detection is improved to reduce the amount of improper payments.
- The number of appeals you are required to attend is reduced.

To sign up for Sides E-Response, email sides@labor.idaho.gov.

For more information, visit labor.idaho.gov/services or call 1-800-332-8942.

NEW MANDATORY REPORTING REQUIREMENTS

1. ALL QUARTERLY TAX REPORTS MUST BE SUBMITTED ONLINE
Idaho employers are now required to file quarterly unemployment insurance reports online. Paper quarterly reports will no longer be mailed or available starting Jan. 1, 2015. Filing your reports online saves taxpayer dollars and results in greater accuracy when calculating taxes due. Payments can also be scheduled in advance, up to the due date. Waivers must be requested in writing and mailed to UI Compliance, 307 W. Main, Boise, ID 83702.

2015 QUARTERLY TAX DUE DATES

<table>
<thead>
<tr>
<th>Quarter</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>FIRST</td>
<td>April 30</td>
</tr>
<tr>
<td>SECOND</td>
<td>July 31</td>
</tr>
<tr>
<td>THIRD</td>
<td>October 31</td>
</tr>
<tr>
<td>FOURTH</td>
<td>January 31</td>
</tr>
</tbody>
</table>

Learn more about what to do and where to file at:
labor.idaho.gov/employerportal

2. EMPLOYERS MUST RESPOND TO BENEFIT CLAIMS REQUESTS IN SEVEN DAYS
It’s in the best interest of your business to respond online to requests for benefit claim information. Employers who contest an initial unemployment insurance claim by a former employee but fail to lodge objections or supply a response within seven days will now be charged for any benefits paid up until an appellate decision. The Idaho Legislature overwhelmingly approved this requirement during the 2013 legislative session. To sign up for submitting requests electronically email sides@labor.idaho.gov.
WE’RE THE FORCE BEHIND THE WORKFORCE.
labor.idaho.gov/business

To receive and respond to unemployment insurance requests online, visit labor.idaho.gov/eservices
Marketing

AchEvements in government
Samson to direct Idaho Farm Service
Matt Samson has been named interim executive director for the Idaho Farm Service Agency. The agency has 250 employees and produces 20 percent of the nation’s exports. Samson is a member of the Idaho Farm Bureau and has served on the board of directors for the Idaho Farm Bureau Foundation. He has a degree in economics from the University of Idaho.

Canyon’s Jeff gets juvenile justice honor
Steve Reed, director of the Southwest Idaho Juvenile Detention Center, has received the 2014 Hammergren/Distinquished Service Award for Exemplary and Meritorious Service to the Juvenile Justice and Detention Services from the National Partnership for Juvenile Services.

Your business has seven days to respond to unemployment claim requests
We’re here to help you. Choose to be notified electronically when an employee files an unemployment claim so you can provide a time-sensitive initial response. Failure to object or supply a response within seven days will result in your business being charged for any benefits paid up until an appellate decision. By managing your unemployment benefits, your business will save money.

Take care of business. Online. Anytime. labor.idaho.gov/sides
SIDES IDOL Pages

Internal

http://epic/Ui/Ui/ClaimSpecialistWiki/SIDES.aspx

External

http://labor.idaho.gov/dnn/idl/Businesses/sides.aspx