

Part B. Employer or TPA Response Form [Version 2.7 - Requirements Baseline - 05-12-2016]

Seq. No.	Data Element Name	Data Element Description	Type and/or Format	Maximum Field Size	Field Required	Business Rules	Validation*	Comments/Notes	Values:
ER-1	StateEarningsVerificationRequestRecordGUID	This is a unique ID given to this record by the State for this earnings verification response	Character	32*	Backfilled		Contains only 32 hexadecimal digits		
ER-2	BrokerRecordTransactionNumber	This is a unique ID given to this record by the broker.	Character	32	Backfilled		Contains only digits		
ER-38	RequestDate	The date this earnings Verification is transmitted to the Employer/TPA.	Date yyyy-mm-dd	10*	Backfilled	Must return exactly as sent in E-19	Contains only numbers and dashes. Must be a valid date.		
ER-39	ResponseDueDate	The date the response is due back to the state agency.	Date yyyy-mm-dd	10*	Backfilled	Must return exactly as sent in E-29	Contains only numbers and dashes. Must be a valid date.		
ER-3	RequestingStateAbbreviation	US Postal (2 letter) state code	Character	2*	Backfilled	Must return exactly as sent in E-3	Must be two alpha characters and no blanks allowed.	Information on valid 2-character state and territory abbreviations available from the FIPS website: < http://www.itl.nist.gov/fipspubs/fip5-2.htm >.	
ER-4	UIOfficeName	The name or description of the appropriate UI office location to contact regarding this request.	Character	25	Backfilled	Must return UI Office Name exactly as sent in E-4	Contains the printable ASCII characters 32 – 126 decimal.		
ER-5	StateEmployerAccountNbr	The employer's state account number.	Character	20	Backfilled	Must return StateEmployerAcctNbr exactly as sent in E-7.			
ER-6	FEIN	The claimant's employer Federal Employer Identification Number (FEIN)	Character	9*	Backfilled	Must return FEIN exactly as sent in E-8.	Contains only numbers and there are no letters or special		

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							characters. Must be 9 digits.		
ER-7	CorrectedFEIN	What is the employer's corrected Federal Identification Number (FEIN)?	Character	9*	Optional		Contains only numbers and there are no letters or special characters. Must be 9 digits.		
ER-8	EmployerName	The legal business name of the employer.	Character	100	Backfilled	Must return company name exactly as E-9	Contains the printable ASCII characters 32 – 126 decimal.		
ER-9	CorrectedEmployerName	The corrected legal business name of the employer, according to the employer's records.	Character	100	Optional		Contains the printable ASCII characters 32 – 126 decimal. Field cannot contain all spaces (there must be at least 1 non-space character)		
ER-10	SSN	The claimant's Social Security Number.	Character	9*	Backfilled	Must return SSN exactly as sent in E-10			
ER-34	ClaimantLastName	The claimant's last name.	Character	30	Backfilled		Contains the printable ASCII characters 32 – 126 decimal.	May contain a space (decimal 32) if there is no last name provided.	
ER-35	ClaimantFirstName	The claimant's first name.	Character	25	Backfilled		Contains the printable ASCII characters 32 – 126 decimal.	May contain a space (decimal 32) if there is no last name provided.	
ER-36	ClaimantMiddleInitial	The claimant's middle initial.	Character	1*	Backfilled		Contains only letters [a..z, A..Z]	Blank characters and null characters are not permitted.	

Seq. No.	Data Element Name	Data Element Description	Type and/or Format	Maximum Field Size	Field Required	Business Rules	Validation*	Comments/Notes	Values:
ER-37	ClaimantSuffix	The claimant's suffix, for example: Sr. Jr.	Character	8	Backfilled		Contains letters, numbers, periods, and blanks.		
ER-11	ClaimantNameWorkedAsForEmployer	The full name the claimant used while working for the employer, if different than the name in Request elements (E-11 through E-14).	Character	70	Optional		Contains the printable ASCII characters 32 – 126 decimal. Field cannot contain all spaces (there must be at least 1 non-space character)		
ER-13	EarningsVerificationWeekBeginDate	The start date for this particular earnings verification period.	Date – yyyy-mm-dd	10*	Backfilled	Must return exactly as in E-16	Contains only numbers and dashes. Must be a valid date.		
ER-14	EarningsVerificationWeekEndDate	The end date for this particular earnings verification period.	Date – yyyy-mm-dd	10*	Backfilled	Must return exactly as in E-17	Contains only numbers and dashes. Must be a valid date.		
ER-15	ClaimantEmployerWorkRelationshipCode	Whether or not the Claimant and Employer had a work relationship.	Character	2	Required		Values can be 1, 20 or 21		1 = The Claimant works/worked for the Employer 20 = Never Employed Here 21 = TPA does not represent this employer

Seq. No.	Data Element Name	Data Element Description	Type and/or Format	Maximum Field Size	Field Required	Business Rules	Validation*	Comments/Notes	Values:
ER-16	EmployerEarningsCode	Code indicating if the individual worked and earned any payments between the dates indicated on the request (E-16 thru E-17).	Character	1*	Conditional	Required if ER-15 equals 1.	Values can be 1, 2, or 9.	Please Note: Report when earned NOT when Paid.	1 - Yes, this individual had earnings during the time frame requested. 2 - Claimant performs work and did not have earnings (100% sales person) 9 - Claimant did not work for employer during this time period
ER-17	FirstDayWorkedinPeriod	The first day the individual performed actual work for the employer during the period of time requested.	Date – yyyy-mm-dd	10*	Conditional	Required if ER-16 equals '1' for YES or '2' for No Earnings Must be between ER-13 and ER-14 if not null.	Contains only numbers and dashes. Must be a valid date.		
ER-18	StillWorkingCode	Is the individual still working for the employer?	Character	1*	Conditional	Required if ER-16 (EmployerEarningsCode) is '1' or '2'.	Value is '1' for Yes or '2' for No		1= Yes 2= No
ER-19	LastDayWorked	The Last Day Worked if the individual is no longer working for the employer	Date – yyyy-mm-dd	10*	Conditional	Required if ER-18 is '2' for No Must be equal to or prior to the current date and not more than six years in the past.	Contains only numbers and dashes. Must be a valid date. May be null if not required.		

Seq. No.	Data Element Name	Data Element Description	Type and/or Format	Maximum Field Size	Field Required	Business Rules	Validation*	Comments/Notes	Values:
ER-20	EmployerSepReasonCode	What is the reason for the claimant's separation from employment?	Character	2	Conditional	Required if ER-18 is '2' for No.	Value is 1, 2, 3, or 4		1 = Lack of Work 2 = Fired/Discharged 3 = Voluntary Quit/Separation 4 - Other
ER-57	EmployerSeparationReasonComments	Explain why the claimant is no longer employed; or indicate if and what additional information on the claim will be faxed or emailed to the state; or enter additional information relevant to the claim.	Character	1000	Conditional	Required if ER-20 (EmployerSepReasonCode) is 2,3, or 4. Null if ER-20 (EmployerSepReasonCode) is 1.	Contains the printable ASCII characters 32 – 126 decimal.		
ER-21	EarningsVerificationResponseComment	Employer Comments regarding this Earnings Verification Response	Character	1000	Conditional	If E-33 (EarningsVerificationResponseCommentIndicator) is 2 for No then this field must be null. Otherwise, this field is optional.	Contains the printable ASCII characters 32 – 126 decimal. Field cannot contain all spaces (there must be at least 1 non-space character)		
ER-40	RegularRateOfPay	Employee's regular rate of pay.	Numeric	7.2	Conditional	Required only if EmployerEarningsCode (ER-16) = 1 or 2. Must have one pay type, either ER-40 (RegularRateOfPay) or ER-44 (TrainingPay), or ER-46 (RatePerMile), or ER-47 (RatePerTripOrLoadOrUni		Dollar amount. Example 15.00	

Seq. No.	Data Element Name	Data Element Description	Type and/or Format	Maximum Field Size	Field Required	Business Rules	Validation*	Comments/Notes	Values:
						t), or ER-48 (ContractWage)			
ER-41	RegularRateOfPayPer	Indicator specifying if the employee's regular rate of pay is per hour, paid weekly, paid bi-weekly, or paid semi-monthly.	Character	1	Conditional	Required only if EmployerEarningsCode (ER-16) = 1 or 2. Required if ER-40 (RegularRateOfPay) is not null	Must be H, W, B, M, or S		H = Hourly W = Weekly B = Bi-Weekly M = Monthly S = Semi-Monthly
ER-42	OvertimeRateOfPay	Employee's overtime rate of pay.	Numeric	7.2	Optional	Can only be populated if EmployerEarningsCode (ER-16) = 1 or 2. ER-40 (RegularRateOfPay) must not be null.		Dollar amount. Example 18.00	
ER-43	OvertimeRateOfPayPer	Indicator specifying if the employee's overtime rate of pay is per hour, paid weekly, paid bi-weekly, or paid semi-monthly.	Character	1	Conditional	Required only if EmployerEarningsCode (ER-16) = 1 or 2. Required if ER-42 (OvertimeRateOfPay) is not null.	Must be H, W, B, M, or S		H = Hourly W = Weekly B = Bi-Weekly M = Monthly S = Semi-Monthly
ER-44	TrainingPay	Employee's training pay.	Numeric	7.2	Optional	Can only be populated if EmployerEarningsCode (ER-16) = 1 or 2. Must have one pay type, either ER-40 (RegularRateOfPay) or ER-44 (TrainingPay), or ER-46 (RatePerMile), or ER-47 (RatePerTripOrLoadOrUnit), or ER-48 (ContractWage)		Dollar amount. Example 18.00	
ER-45	TrainingPayPer	Indicator specifying if the employee's training rate of pay	Character	1	Conditional	Required if ER-44 (TrainingPay) is not null.	Must be H, W, B, M, or S		H = Hourly W = Weekly

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		is per hour, paid weekly, paid bi-weekly, or paid semi-monthly.							B = Bi-Weekly M = Monthly S = Semi-Monthly
ER-46	RatePerMile	Employee's rate per mile pay.	Numeric	7.2	Optional	Can only be populated if EmployerEarningsCode (ER-16) = 1 or 2. Must have one pay type, either ER-40 (RegularRateOfPay) or ER-44 (TrainingPay), or ER-46 (RatePerMile), or ER-47 (RatePerTripOrLoadOrUnit), or ER-48 (ContractWage)		Dollar amount. Example 0.95	
ER-47	RatePerTripOrLoadOrUnit	Employee's pay for a trip, load, or unit.	Numeric	7.2	Optional	Can only be populated if EmployerEarningsCode (ER-16) = 1 or 2. Must have one pay type, either ER-40 (RegularRateOfPay) or ER-44 (TrainingPay), or ER-46 (RatePerMile), or ER-47 (RatePerTripOrLoadOrUnit), or ER-48 (ContractWage)		Only included if paid on a trip or load basis.	
ER-48	Repeatable Contract		ER-48.2 (ContractWageBeginDate) or ER-48.3 (ContractWageEndDate) must fall between E-16 (EarningsVerificationWeekBeginDate) and E-17 (EarningsVerificationWeekEndDate)						
ER-48.1	ContractWage	Employee's contract pay.	Numeric	7.2	Optional	Can only be populated if EmployerEarningsCode (ER-16) = 1 or 2. Must have one pay type, either ER-40 (RegularRateOfPay) or ER-44 (TrainingPay), or			

Seq. No.	Data Element Name	Data Element Description	Type and/or Format	Maximum Field Size	Field Required	Business Rules	Validation*	Comments/Notes	Values:
						ER-46 (RatePerMile), or ER-47 (RatePerTripOrLoadOrUnit), or ER-48 (ContractWage)			
ER-48.2	ContractWageBeginDate	Employee contract begin date.	Date – yyyy-mm-dd	10*	Conditional	Required if ER-48 (ContractWage) is not null. ER-48.2 and ER-48.3 must fall within E-16 (EarningsVerificationWeekBeginDate) and E-17 (EarningsVerificationWeekEndDate)	Contains only numbers and dashes. Must be a valid date.		
ER-48.3	ContractWageEndDate	Employee contract end date.	Date – yyyy-mm-dd	10*	Conditional	Required if ER-49 (ContractWageBeginDate) is not null.	Contains only numbers and dashes. Must be a valid date.		
ER-51	PayPeriod	The pay period (daily, weekly, bi-weekly, monthly, or semi-monthly) that the employer pays the employee.	Character	1	Conditional	Required if ER-15 (ClaimantEmployerWorkRelationshipCode) = 20 or 21	Must be D, W, B, M, or S.	For E-Response, cannot navigate further into the site unless PayPeriod is defined.	D = Daily W = Weekly B = Bi-Weekly M = Monthly S = Semi-Monthly
ER-52	DayOfWeekPayPeriodEndDay	The day of the week that the pay period end date is on.	Numeric	1	Conditional	Required if ER-51 (PayPeriod) = W	Must be 1, 2, 3, 4, 5, 6, or 7.		1 = Monday 2 = Tuesday 3 = Wednesday 4 = Thursday 5 = Friday 6 = Saturday 7 = Sunday
ER-56	BiWeeklyPayPeriodStartDate	The date of one bi-weekly pay period date.	Date yyyy-mm-dd	10*	Conditional	Required if ER-51 (PayPeriod) = B	Contains only numbers and dashes. Must be a valid date.		

Seq. No.	Data Element Name	Data Element Description	Type and/or Format	Maximum Field Size	Field Required	Business Rules	Validation*	Comments/Notes	Values:
ER-53	SemiMonthlyPayPeriod1StartDate	Day of the month that the semi-monthly pay period begins on.	Date – yyyy-mm-dd	10*	Conditional	Required if ER-51 (PayPeriod) = S	Must be a valid date..		
ER-54	SemiMonthlyPayPeriod1EndDate	Day of the month that the semi-monthly pay period ends on.	Date – yyyy-mm-dd	10*	Conditional	Required if ER-51 (PayPeriod) = S. The number of days between ER-53 (SemiMonthlyPayPeriod1StartDate) and ER-54 (SemiMonthlyPayPeriod1EndDate) must be 14, 15 or 16 days.	Must be a valid date.		
ER-55	MonthlyPayPeriodEndDay	Day of the month that the monthly pay period ends on.	Character	2	Conditional	Required if ER-51 (PayPeriod) = M	Must be 1 - 28 or L.		1 – 28 L = Last Day of Month
ER-22	Repeatable Earnings Verification		If ER-16 is '1' for YES or '2' for No Earnings Then ER-22.1 thru ER-22.21 must be completed for each day that has a value other than all 0's						
ER-22.1	EVDay	The day that this occurred on.	Date – yyyy-mm-dd	10*	Required for each Repeatable Daily Earnings Verification.	Earliest entry must be the start of the pay period that encapsulates the begin date (ER-13). Latest entry must be no later than the end of the pay period encapsulating the end date (ER-14). Cannot repeat.	Contains only numbers and dashes. Must be a valid date.	Display on E-Response for all paths	
ER-22.3	HoursWorked	Number of hours the individual actually worked and performed services during this day	Character	5	Required for each Repeatable Daily Earnings Verification.		Value is a number 0 – 24, followed by a ':', followed by 00 – 59.	Display on E-Response for Responses requiring hours, do not display for responses requiring days. Must be 0:00 if no work performed during this period.	

Seq. No.	Data Element Name	Data Element Description	Type and/or Format	Maximum Field Size	Field Required	Business Rules	Validation*	Comments/Notes	Values:
ER-22.4	AmountEarnedForTheDay	Amount earned by the individual for the day	Numeric	7.2	Required for each Repeatable Daily Earnings Verification.	Must be 0 if ER-22.3 = 0.	Only numbers and decimal point. No dollar sign (\$) or commas allowed.	7.2 represents the precision and scale value of the dollars entered, with minimum value of 0.00 and a maximum value of 99999.99. The maximum number of digits that may be entered into the field are 5 before the decimal point with two after the decimal point.	
ER-22.5	EarningsPaidDate	The date that the earnings were allocated or the individual was paid for hours worked during the day ER-22.1	Date – yyyy-mm-dd	10*	Conditional	Required if E-20 = 3 or 4 and ER-22.4 > 0. Must be null if E-20 = 2. Must be more recent than or equal to the day (ER 22.1) and not more than the day (ER-22.1) plus one year.	Contains only numbers and dashes. Must be a valid date.	If the EVDay is February 6, 2013, then EarningsPaidDate must be between February 6, 2013 and February 6, 2014.	
ER-22.6	TipsAmountEarnedForDay	Amount of tips earned by the individual for the day	Numeric	7.2	Optional		Only numbers and decimal point. No dollar sign (\$) or commas allowed.	7.2 represents the precision and scale value of the dollars entered, with minimum value of 0.00 and a maximum value of 99999.99. The maximum number of digits that may be entered into the field are 5 before the decimal point with two after the decimal point.	
ER-22.7	TipsPaidDate	The date that the earnings were allocated or the individual was paid for tips during the day.	Date – yyyy-mm-dd	10*	Conditional	Required if E-21 = 3 or 4 and ER-22.6 > 0. Must be null if E-21 = 2. Must be more recent than or equal to the day (ER 22.1) and not more than the day (ER-22.1) plus one year.	Contains only numbers and dashes. Must be a valid date.	If the EVDay is February 6, 2013, then TipsPaidDate must be between February 6, 2013 and February 6, 2014.	
ER-22.8	CommissionAmountEarnedForDay	Amount of commission earned by the individual for the day	Numeric	7.2	Optional		Only numbers and decimal point. No dollar sign (\$) or commas allowed.	7.2 represents the precision and scale value of the dollars entered, with minimum value of 0.00 and a maximum value of 99999.99. The maximum number of digits that may be entered into the field are 5 before the decimal point with two after the decimal point.	

Seq. No.	Data Element Name	Data Element Description	Type and/or Format	Maximum Field Size	Field Required	Business Rules	Validation*	Comments/Notes	Values:
ER-22.9	CommissionPaidDate	The date that the earnings were allocated or the individual was paid for commissions during the day.	Date – yyyy-mm-dd	10*	Conditional	Required if E-22 = 3 or 4 and ER-22.8 > 0. Must be null if E-22 = 2. Must be more recent than or equal to the day (ER 22.1) and not more than the day (ER-22.1) plus one year.	Contains only numbers and dashes. Must be a valid date.	If the EVDay is February 6, 2013, then CommisionPaidDate must be between February 6, 2013 and February 6, 2014.	
ER-22.10	BonusAmountEarnedForDay	Amount of bonus earned by the individual for this day	Numeric	7.2	Optional		Only numbers and decimal point. No dollar sign (\$) or commas allowed.	7.2 represents the precision and scale value of the dollars entered, with minimum value of 0.00 and a maximum value of 99999.99. The maximum number of digits that may be entered into the field are 5 before the decimal point with two after the decimal point.	
ER-22.11	BonusPaidDate	The date that the earnings were allocated or the individual was paid for bonus during the day.	Date – yyyy-mm-dd	10*	Conditional	Required if E-23 = 3 or 4 and ER-22.10 > 0. Must be null if E-23 = 2. Must be more recent than or equal to the day (ER 22.1) and not more than the day (ER-22.1) plus one year.	Contains only numbers and dashes. Must be a valid date.	If the EVDay is February 6, 2013, then BonusPaidDate must be between February 6, 2013 and February 6, 2014.	
ER-22.12	VacationAmountPaidForDay	Amount of vacation pay paid to the individual for this day	Numeric	7.2	Optional		Only numbers and decimal point. No dollar sign (\$) or commas allowed.	7.2 represents the precision and scale value of the dollars entered, with minimum value of 0.00 and a maximum value of 99999.99. The maximum number of digits that may be entered into the field are 5 before the decimal point with two after the decimal point.	
ER-22.13	VacationPaidDate	The date that the earnings were allocated or the individual was paid for vacation during the day.	Date – yyyy-mm-dd	10*	Conditional	Required if E-24 = 3 or 4 and ER-22.12 > 0. Must be null if E-24 = 2. Must be more recent than or equal to the day (ER 22.1) and not more than the day (ER-22.1) plus one year.	Contains only numbers and dashes. Must be a valid date.	If the EVDay is February 6, 2013, then VacationPaidDate must be between February 6, 2013 and February 6, 2014.	

Seq. No.	Data Element Name	Data Element Description	Type and/or Format	Maximum Field Size	Field Required	Business Rules	Validation*	Comments/Notes	Values:
ER-22.14	SickAmountPaidForDay	Amount of sickpay paid to the individual for this day	Numeric	7.2	Optional		Only numbers and decimal point. No dollar sign (\$) or commas allowed.	7.2 represents the precision and scale value of the dollars entered, with minimum value of 0.00 and a maximum value of 99999.99. The maximum number of digits that may be entered into the field are 5 before the decimal point with two after the decimal point.	
ER-22.15	SickPaidDate	The date that the earnings were allocated or the individual was paid for sick leave during the day.	Date – yyyy-mm-dd	10*	Conditional	Required if E-25 = 3 or 4 and ER-22.14 > 0. Must be null if E-25 = 2. Must be more recent than or equal to the day (ER 22.1) and not more than the day (ER-22.1) plus one year.	Contains only numbers and dashes. Must be a valid date.	If the EVDay is February 6, 2013, then SickPaidDate must be between February 6, 2013 and February 6, 2014.	
ER-22.16	HolidayAmountPaidForDay	Amount of holiday pay paid to the individual for this day	Numeric	7.2	Optional		Only numbers and decimal point. No dollar sign (\$) or commas allowed.	7.2 represents the precision and scale value of the dollars entered, with minimum value of 0.00 and a maximum value of 99999.99. The maximum number of digits that may be entered into the field are 5 before the decimal point with two after the decimal point.	
ER-22.17	HolidayPaidDate	The date that the earnings were allocated or the individual was paid for holiday during the day.	Date – yyyy-mm-dd	10*	Conditional	Required if E-26 = 3 or 4 and ER-22.16 > 0. Must be null if E-26 = 2. Must be more recent than or equal to the day (ER 22.1) and not more than the day (ER-22.1) plus one year.	Contains only numbers and dashes. Must be a valid date.	If the EVDay is February 6, 2013, then HolidayPaidDate must be between February 6, 2013 and February 6, 2014.	
ER-22.18	SeveranceAmountPaidForDay	Amount of severance pay paid to the individual for this day	Numeric	7.2	Optional		Only numbers and decimal point. No dollar sign (\$) or commas allowed.	7.2 represents the precision and scale value of the dollars entered, with minimum value of 0.00 and a maximum value of 99999.99. The maximum number of digits that may be entered into the field are 5 before the decimal point with two after the decimal point.	

Seq. No.	Data Element Name	Data Element Description	Type and/or Format	Maximum Field Size	Field Required	Business Rules	Validation*	Comments/Notes	Values:
ER-22.19	SeverancePaidDate	The date that the earnings were allocated or the individual was paid for severance during the day.	Date – yyyy-mm-dd	10*	Conditional	Required if E-27 = 3 or 4 and ER-22.18 > 0. Must be null if E-27 = 2. Must be more recent than or equal to the day (ER 22.1) and not more than the day (ER-22.1) plus one year.	Contains only numbers and dashes. Must be a valid date.	If the EVDay is February 6, 2013, then SeverancePaidDate must be between February 6, 2013 and February 6, 2014.	
ER-22.20	WagesInLieuAmountPaidForDay	Amount of wages in lieu pay paid to the individual for this day	Numeric	7.2	Optional		Only numbers and decimal point. No dollar sign (\$) or commas allowed.	7.2 represents the precision and scale value of the dollars entered, with minimum value of 0.00 and a maximum value of 99999.99. The maximum number of digits that may be entered into the field are 5 before the decimal point with two after the decimal point.	
ER-22.21	WagesInLieuPaidDate	The date that the earnings were allocated or the individual was paid for wages in lieu during the day.	Date – yyyy-mm-dd	10*	Conditional	Required if E-28 = 3 or 4 and ER-22.20 > 0. Must be more recent than or equal to the day (ER 22.1) and not more than the day (ER-22.1) plus one year.	Contains only numbers and dashes. Must be a valid date.	If the EVDay is February 6, 2013, then WagesInLieuPaidDate must be between February 6, 2013 and February 6, 2014.	
ER-23	PreparerTypeCode	Who is providing the response?	Character	1*	Required		Value is 'E' for 'Employer' or 'T' for 'Third Party Administrator'.		E = Employer T = Third Party Administrator
ER-24	PreparerCompanyName	What is the name of the preparer's company?	Character	60	Conditional	Required if PreparerTypeCode (ER-23) = 'T' for 'Third Party Administrator'.	Contains the printable ASCII characters 32 – 126 decimal.		
ER-25	PreparerTelephoneNumberPlusExt	What is the preparer's telephone number with extension?	Character	15	Required		Contains only numbers or is null.	Contain area code, 7-digit telephone number, and extension up to 5 digits (if needed).	

Seq. No.	Data Element Name	Data Element Description	Type and/or Format	Maximum Field Size	Field Required	Business Rules	Validation*	Comments/Notes	Values:
ER-26	PreparerContactName	What is the name of the preparer?	Character	60	Required		Contains the printable ASCII characters 32 – 126 decimal. Field cannot contain all spaces (there must be at least 1 non-space character)		
ER-27	PreparerTitle	What is the title of the preparer?	Character	30	Required		Contains the printable ASCII characters 32 – 126 decimal. Field cannot contain all spaces (there must be at least 1 non-space character)		
ER-28	PreparerFaxNbr	What is the preparer's Fax number?	Character	10*	Optional		Contains only numbers. Must contain 10 digits.		
ER-29	PreparerEmailAddress	What is the preparer's e-mail address?	Character	60	Required		Contains letters, dashes, @, periods, numbers, underscores.		
ER-30	AmendedResponse	Is this an amended response to a previously submitted response? (new or additional information)	Character	1*	Optional		Value is either all numbers or null. Must contain 1 digit (null or 1 - 9).		
ER-31	AmendedResponseDescription	What is the description of the amended response?	Character	2000	Optional	Cannot be empty when ER-30, AmendedResponse is not null.	Contains the printable ASCII characters 32 – 126 decimal.		

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							Field cannot contain all spaces (there must be at least 1 non-space character)		
ER-32	EarningsVerificationSourceCode	The internal state UI agency code used to identify the source (NDNH, SDNH, Crossmatch) that identified the need for earnings verification	Character	1	Backfilled	Must return exactly as in E-30	Contains only whole numbers or is null	These values are internal State UI agencies numbers that correspond to the source (NDNH, SDNH, etc) of the earnings verification. Source is NOT displayed on the E-Response web site.	0 - 9
ER-33	BrokerRecordEffectiveDate	The date that the record was accepted from the Employer/TPA into the Central Broker.	DateTimeStamp	30	Broker generated field. Not put in the Response from the Employer/TPA		Contains a Date and Time stamp Format will be: 2010-04-27T16:03:08.000-04:00	Date and time the response was accepted by the Broker. Field must not be present in the response file from the Employer/TPA – will cause an XSD error if there.	

Note: Later additions to the format were added into the area it made most sense but to keep the numbering consistent the whole format was not renumbered.

ER-57 is the last field in the standard format